

<b>MUNICIPAL YEAR 2015/2016 - REPORT NO.</b>	
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<b>MEETING TITLE AND DATE</b>  Health and Wellbeing Board 14 <sup>th</sup> September 2015.	<b>Agenda - Part:</b>	<b>Item:</b>
	<b>Subject:</b> NHS Enfield CCG Draft Commissioning Intentions 2015/16	
	<b>Wards: All</b>	
<b>Report of: Graham MacDougall, Director Strategy &amp; Partnerships</b>	<b>Cabinet Member consulted: N/A</b>	
<b>Contact officer -</b>	Richard Young	
<b>Email:</b>	<a href="mailto:richard.young@enfieldccg.nhs.uk">richard.young@enfieldccg.nhs.uk</a>	

**SUMMARY:**

This report provides an update to the Health and Wellbeing Board on the development of the NHS Enfield CCG Commissioning Intentions for 2016/17. The Commissioning Intentions (CIs) for 16/17 are still under development and the attached document is at “working draft” stage.

Enfield CCG has begun its process to collate, construct and publish its commissioning intentions. In the first instance, the CCG has collated all QIPP, service redesign and contractual issues that are currently under development or already in the contract system. A final set of commissioning intentions is planned to be submitted to the CCG Executive Committee in advance of sharing with providers on 30 September 2015. A further report will be submitted to Health and Wellbeing Board at its next meeting.

Commissioning Support Unit (CSU) colleagues will utilise the final summary of CIs to produce provider specific Commissioning Intentions correspondence by 30<sup>th</sup> September.

Following the formal publication of CIs via the CSU correspondence to providers, a public facing document will be prepared for PPE and wider stakeholder engagement. Planning on this document has been recently started.

**SUPPORTING PAPERS:**

Presentation: Summary of Commissioning Intentions 16/17 (appendix 2).  
(Please note that Commissioning Intentions are still under construction and is “work in progress”.)

**RECOMMENDED ACTION:**

Health and Wellbeing Board is asked to NOTE the contents of this report and make comment on the draft CCG Commissioning Intentions.

## **Introduction:**

This report provides an update to the Health and Wellbeing Board on the development of the NHS Enfield CCG Commissioning Intentions for 2016/17.

Enfield CCG has begun its process to collate, construct and publish its commissioning intentions. In the first instance, the CCG has collated all QIPP, service redesign and contractual issues that are currently under development or already in the contract system.

The Commissioning Intentions (CIs) for 16/17 are still under development and the attached document is at “working draft” stage and is primarily intended for information only at this point. Work is currently underway on converting the contents of this document into a similar format to the one produced last year. An update will be given at the meeting.

## **Commissioning Intentions**

Every year, each Clinical Commissioning Group (CCG) is required to produce a list of commissioning intentions that describe to local providers how the CCG as an organisation intend to shape local healthcare services.

Commissioning intentions describe the changes we want to see to the services we commission, new services we want to commission and responding to national directives from NHS England and Government.

Some Enfield CCG commissioning intentions are CCG focussed, some are developed jointly with LBE and some developed jointly with other CCGs. Some commissioning intentions will be more contractual terms to support service change rather than all service transformation. Our commissioning intentions have to support delivery of the QIPP.

## **Process**

Each commissioning lead has been asked to review its commissioning intentions (CIs) from 2015/16, and engage with lead clinicians and other key stakeholders, to develop intentions for 2016/17. . The business planning process will continue with the development of full business cases / specifications by the end of October, if not already developed. Maximum use has been made of existing plans and also the ongoing discussion with providers.

The CCG is obliged to produce written correspondence to service providers on or by 30th September. This element of the process is being supported by CSU colleagues and they will utilise the final summary of Commissioning Intentions to produce provider specific Commissioning Intentions correspondence by 30th September. The attached draft timetable sets out the timeframe and key deadlines for producing the CCGs Commissioning Intentions (attached at appendix 1). When finalised, the Governing Body will be required to consider and ratify the CCG Commissioning Intentions at its meeting in October.

## **North Central London and Collaborative Commissioning**

At NCL level, the Contract Delivery Group (CDG) is co-ordinating the production of Commissioning Intentions. Work is progressing to collate those issues across CCGs that

may lead to collaborative Commissioning Intentions across two or more CCGs. Progress so far can be summarised as:

- The Directors of Commissioning and CCG planning leads have collectively agreed to share commissioning intentions.
- CSU are reviewing & confirming formal correspondence templates and CI summary spreadsheets
- Lead commissioners (CCGs) will co-ordinate authoring the commissioning intentions correspondence for their providers.
- Where CCGs are not leads commissioners, they will contribute to the formal correspondence through the lead CCGs.
- CSU & Planning leads to identify areas of common interest (i.e. where CCGs may have similar commissioning intentions with the same provider) and explore common approaches.
- The outputs from the Carnell-Farrar work on NCL-wide will be incorporated into Commissioning Intentions as soon as these are known and assessed.

### **Patient & Public Involvement (PPI):**

The CCG is planning an engagement programme for this work. In addition, each Commissioning project is subject to individual engagement.

- A major patient & public engagement event is planned to be combined with the CCG AGM
- An event will be planned to engage with providers to discuss ECCG Commissioning Intentions prior to the formal publication of commissioning intentions.
- Following the formal publication of Commissioning Intentions via the CSU correspondence to providers, a public facing document will be prepared for PPE and wider stakeholder engagement. Planning on this document has been recently started.

### **Equality Impact Assessment:**

There has been no EQIA on this work at this stage. Equality Impact Assessments and Quality Impact Assessments are undertaken routinely as part of each project under the CCG Transformation Programme as part of business as usual.

### **Risks:**

There are no risks directly arising from this report. However, several of the projects contained within the final commissioning intentions document and correspondence with providers will require further risk assessment, if commissioned.

## **Resource Implications:**

The resource implications of the CI process are not yet finalised. However, all of the implications contained within the final commissioning intentions document and correspondence with providers will require to be aligned with the CCG Financial Plan, if commissioned.

## **Next Steps:**

- Health and Wellbeing Board is asked to note progress, approve the outline time table and note the initial summary of ECCG Commissioning Intentions;
- ECCG to share Commissioning Intentions with NCL partners (and identify areas of common interest);
- Quality check all Commissioning Intentions submitted to date;
- Strategically review all Commissioning Intentions, sift out any that are not viable and identify any omissions or gaps;
- Planning for public engagement event has commenced;
- The CCG will continue to develop and finesse ECCG Commissioning Intentions in conjunction with LBE, CSU and NCL partners.

## Commissioning Intentions: Timetable to 1<sup>st</sup> October

## Appendix 1

Date	Action Required	Lead
29/07/15	Commissioning Intentions Group established (alternate with CMG)	RBY
31/07/15	Re-establish NCL Planning Leads Group & share Commissioning Intentions	RBY
31/07/15	Commissioning / Projects leads to complete summary CI template	Commissioning Leads
03/08/15	Collate Commissioning Intentions	RBY
10/08/15	NCL DoCs to circulate draft CI's (to data)	GMac
12/08/15	ECCG GB – Advise GB of Commissioning Intentions & Process	C/O Report
26/08/15	ECCG Exec Cttee – Agree Draft Set Of Commissioning Intentions	GMac
Aug / Sept	Finalise Service Specifications And Activity Finance Plans, Etc	Project Leads
02/09/15	ECCG GB Seminar– Draft Commissioning Intentions & Process	GMac / RBY
09/09/15	Stakeholder & Public Engagement Event – Focussing On Commissioning Intentions.	L Andrews / RBY / GMac
14/09/15	EIB / HWBB Development Session	GMac / RBY
23/08/15	ECCG Provider Event (TBC)	GMac / RBY
30/09/15	ECCG Exec Cttee – Agree Final / Published Commissioning Intentions	RBY (GMac on A/L)
30/09/15	Publish CI Document And Formal Letters To Providers (Incl Contract Notices)	CSU / RBY

## Commissioning Intentions: Timetable October – March 16

Date	Action Required	Lead
14/10/15	ECCG GB – Agree Final / Published Commissioning Intentions	GMac
15/10/15	H&WBB– Agree Final / Published Commissioning Intentions	RBY / GMac
30/10/15	Commissioning / Projects Leads To Complete Detailed Activity & Finance Changes	Commissioning / Project Leads
Nov 15	Finance / Contracts To Model Impact Of Changes – Draft Finance Plan?	Finance / Contracts
Nov / Dec	Detailed Activity / Finance / Specification Changes To Providers	Finance / Contracts
Late Dec	NHSE Planning Round Guidance	NHSE
Nov 15 - Jan 16	Detailed Activity / Finance Modelling	Finance / Contracts / CSU
Jan 16	Detailed Activity / Finance / Specification Changes To Providers	Finance / Contracts / CSU
Jan- March	Contract Negotiation	Contracts / CSU
<b>31/03/16</b>	<b>Final Date For Agreement / Sign Contracts For 16/17</b>	<b>CSU / Contracts</b>
<b>01/04/16 ?</b>	<b>Publish ECCG Operating Plan /Public Prospectus</b>	<b>RBY / GMac</b>